



## BY-LAWS OF THE SMETHPORT CREATIVE ARTS LEAGUE

### ARTICLE I

#### Name

The name of the organization shall be the Smethport Creative Arts League hereafter referred to as the League.

### ARTICLE II

#### Mission

The mission of the organization is:

- To cultivate and promote an active community interest in the field of the creative arts
- To foster an atmosphere which encourages participation in visual and performing arts.
- To stimulate and educate members of the regional community by bringing an awareness and appreciation of fine arts and performance through exhibitions, shows, concerts, workshops and demonstrations.
- To encourage members and community residents to pursue their talents through education and special events.

### ARTICLE III

#### Members

Section 1. Any person at least 16 years of age or any organization interested promoting the mission of the League shall be eligible for membership by application and payment of dues.

Section 2. The classifications of membership are: 1. Individual, 2. Family, 3. Student, 4. Patrons

### ARTICLE IV

#### Dues

Section 1. Dues are required and vary according to membership status.

Section 2. Memberships are due by July 1.

Section 3. A directory of current members shall be kept.

## ARTICLE V

### Offices

Section 1. The elected officers of the League shall be:

President-Vice President-Secretary-Treasurer

Section 2. The elected officers shall be elected at the May meeting 2008, February bi-annually thereafter, for a term of two years or until their successors are elected and/or shall be eligible for reelection.

Section 3. Nominees to fill vacancies, which occur during an officer's term, shall be elected by the voting membership.

Section 4. An officer may resign at any time by giving written notification the Board of Directors.

## ARTICLE VI

### Duties of Officers

Section 1. The President shall perform all duties incident to the office of president. The President shall have general and active management of the business of the League and Board of Directors. The President shall serve Chairperson of the Board of Directors and ensure that orders and resolutions the Board are carried out.

Section 2. The Vice President shall perform such duties as assigned by the President and in the absence of the President can preside and plan meetings.

Section 3. The Secretary shall record the minutes of all meetings of the League and be sure a copy is placed in the permanent file. The Secretary shall provide the minutes of the previous meeting to each Board Member. He/she shall conduct the general correspondence of the League and keep records from past years. He/she shall be responsible for keeping a copy of the By-laws in his/file.

Section 4. The Treasurer shall receive all moneys due to the organization. The Treasurer shall make disbursements, by check signed by the Treasurer and one other signatory. The Treasurer shall deposit all funds and render a written statement of accounts the League each month. The Treasurer shall maintain a current record of paid memberships.

## ARTICLE VII

### Meetings

Section 1. The general meetings will be held monthly, exclusive of August and December unless otherwise designated by a vote of the board members.

Section 2. A bi-annual (February) meeting will be held for the purpose election of officers, receiving reports and any other business stipulated in agenda.

Section 3. Special meetings may be called by the President or by written request (email or mailed) of 5 members of the League to the Secretary who notify the membership at least 7 days prior to the meeting.

Section 4. A quorum will consist of one half of membership plus one, either present or by email proxy.

## ARTICLE VIII

### Board of Directors

Section 1. The Board of Directors shall consist of the elected officers and three additional Board Members who may or may not be chairpersons on standing committees.

Section 2. The Board of Directors shall manage and direct the affairs of the League.

Section 3 The Board of Directors shall meet as needed at the discretion of President determined by a motion of the members.

Section 4. Minimum of four Board Members will constitute a quorum.

## ARTICLE IX

### Nominations and Election

Section 1. The nominating committee shall consist of no fewer than three members and no more than five members.

Section 2. Nominations may be made from the floor, provided the proposed nominee's permission has been obtained.

Section 3. An oral vote may be accepted if there is one candidate for each office. Election shall be by secret ballot if there are more than one nominee an office.

Section 4. The general election will be held biannually in February with officers elected beginning their term on March 1.

## ARTICLE X

### Committees

Section 1. The incoming President will appoint chairpersons of Committees at the beginning of his/her term.

Section 2. The President shall be a member ex-officio of all committees except the Nominating Committee.

Section 3. Standing Committees are:

1. Exhibitions & Performances -
2. Programs -
3. Publicity -
4. Newsletter
5. Workshops/Tours & Jams
6. Membership

## ARTICLE XI

### Amendments

These by-laws may be amended at any regular meeting by a approval of two thirds of the members present, provided the proposed amendment has been approved by the Board of Directors and notice of the proposed amendment has been mailed or emailed to members the League at least ten days prior to the meeting.

## ARTICLE XII

### Fiscal Year

The fiscal year shall follow the calendar year.

## ARTICLE XIII

### Parliamentary Authority

The current edition of the Robert's Rules of Order Newly Revised shall govern the proceedings of the League in all cases to which they are applicable and consistent with these by-laws.

## ARTICLE XIV

### Distribution of Earnings

No part of the net earnings of the League shall inure to the benefit of, or be distributed to its members, trustees, officers or other private persons, except League shall be authorized and empowered to pay reasonable compensation services rendered and to make payments and distributions in furtherance of purpose set forth in Article II. No substantial part of the activities of the League shall be the carrying on of propaganda or otherwise attempt to influence legislation and shall not participate or intervene in any political campaign behalf of any candidate for public office. Notwithstanding any other provision of these articles, the League shall not carry on any other activities not permitted to be carried on (a) by any organization exempt from Federal Income Tax under section 501 (c) (3) of the Internal Revenue Code (or the corresponding provision of any future United States Internal Revenue Law) or (b) by any organization, contributions, which are deductible under, section 170 (c) (2) the Internal Revenue Code (or corresponding provisions of United States Internal Revenue Law).

## ARTICLE XV

### Disposition of Assets Upon Dissolution

Upon the dissolution of the League, the Board of Directors shall, after paying making provision for the payment of all the liabilities of the League, dispose all the assets of the League exclusively for the purpose of the League in such manner, or to such organization or organizations organized and operated exclusively for charitable and/or cultural purpose as shall at the time qualify an exempt organization(s) under section 501 (c) (3) of the Internal Revenue code (or the corresponding provision of any future United States Internal Revenue Law) as the officers shall determine after notifying the membership.  
(End of By-Laws)